

## Employee Referral Policy

*Maxwell Recruitment & Training is pleased to offer a reward to our workers who successfully refer their friends, family and workmates into work with us.*

### Eligibility

For the referring person (Referrer) and the referred person (Referred Person) to be eligible for the referral reward:

The Referrer must:



Be working currently with us when they make the referral;



Provide the Referred Person's contact details to us by email, text or verbally;

And the Referred Person must:



Not already be placed into work with us; and



Work at least a full week (38 hrs) on the new assignment with us, for which they were referred.

### Reward

If eligible, the Referrer and the Referred Person will each as a reward be entitled to a **\$100 gift card** that can be used at BWS, Dan Murphy's, Woolworths, Big W, or Caltex.

The reward will be presented to the Referrer in person by our Account Manager or delivered electronically or by post within 30 days of the Referred Person working a full week as required above.

This Employee referral policy and these terms and conditions may be cancelled or varied at any time in Maxwell Recruitment & Training's discretion.

### Maxwell Recruitment & Training