

## Employee Referral Policy

*Maxwell Recruitment & Training is pleased to offer a reward to anyone who successfully refers their friends, family and workmates into work with us.*

### Eligibility

For the person (Referrer) referring a candidate (Referred Person) to us to be eligible for the referral reward:

The Referrer must:

- ⚙ Provide the Referred Person's contact details to us by email, text or verbally, or be nominated by the Referred Person as the source of their referral to us;

And the Referred Person must:

- ⚙ Not already be placed into work with us; and
- ⚙ Work at least a full week (38 hrs) on the new assignment with us, for which they were referred.

### Reward

If eligible, the Referrer will be entitled to a reward of a **\$100 gift card** that can be used at BWS, Dan Murphy's, Woolworths, Big W or Caltex.

The reward will be presented to the Referrer in person by our Account Manager or delivered electronically or by post within 30 days of the Referred Person working a full week as required above.

This Employee referral policy and these terms and conditions may be cancelled or varied at any time in Maxwell Recruitment & Training's discretion.

### Maxwell Recruitment & Training